



TOWN COUNCIL MEETING
MONDAY, June 6, 2022 – 7PM
MacKinnon Council Chambers
AGENDA

1. Pledge of Allegiance
2. Roll Call
3. Consider and accept the Town Council Meeting Minutes, Monday, May 23, 2022.
4. Subcommittee Reports
 - a) General Government
 - b) Department of Public Works
 - c) Education and Human Services
 - d) Planning and Development
 - e) Protection of Persons and Property
5. Chairman's Announcements
6. Town Manager's Announcements
7. Presentation:
 - a. Veterans Council of Southbridge Initiative Brief (Dave Adams)
 - b. MVP Consultants Presentation
 - c. Town Manager's Year in Review Presentation
8. Citizens Forum
9. Vote to approve a Contract Financial Analyst/American Rescue Plan Act (ARPA) Administrator in the amount of \$135,000.00 paid over a 2.5 year period through local ARPA funds.
10. Vote to approve providing the United Way of South Central Massachusetts with up to \$150,000.00, paid through local ARPA funds to administratively support Southbridge programs that support strictly Southbridge residents such as Open Sky, St. Luke's House and Catholic Charities and distribution of such funds will be overseen by the town's ARPA Administrator.
11. Vote to approve providing the Tri-Valley YMCA with up to \$50,000.00, paid through local ARPA funds to administer the "What's for Dinner" Program which will be strictly used for Southbridge residents and distribution of such funds will be overseen by the town's ARPA Administrator.

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12. Vote to approve providing the Tri-Valley YMCA with up to \$50,000.00, paid through local ARPA funds to administer the “Teen Center/Workforce Development” Program which will be strictly used for Southbridge residents and distribution of such funds will be overseen by the town’s ARPA Administrator.
13. Vote to approve providing the Trustees Soldiers, Sailors, Marines and Airmen Memorials Board with up to \$15,000.00 matching funds in support of their 2023 State Historic Records Advisory Board (SHRAB) Veterans Heritage Grant Application which distribution of such funds will be overseen by the town’s ARPA Administrator.
14. Vote to approve providing the Town Manager’s Office with up to \$4,500.00 for public records software application which distribution of such funds will be overseen by the town’s ARPA Administrator.
15. Vote to confirm the following Town Manager recommended reappointments as listed in the attached document.
16. Vote to confirm the Town Manager’s recommendation to appoint Robert G. Caprera, Esquire, Attorney at Law, as Special Counsel to the Department of Inspections, effective immediately through June 30, 2023
17. Vote to confirm the Town Manager’s recommendation to reappoint Karen Harnois as the Accountant/Finance Director for a five-year term effective August 24, 2022 through August 24, 2027, State Ethics in good standing.
18. Vote to confirm the Town Manager’s recommendation to appoint Matthew Desjardin as interim/acting DPW Director until such time a full time DPW Director is hired.
19. Vote to confirm the Town Manager’s recommendation to appoint Joanne Savignac as interim/acting Treasurer/Collector for a period not to exceed 6 months.
20. Vote to confirm the Town Manager’s recommendation to reappoint Anna Smith as the Landfill Monitor for a three-year term effective July 1, 2022 through June 30, 2025, State Ethics in good standing.
21. Vote to confirm the Town Manager’s recommendation to reappoint Evelyn Rivera as the Municipal Hearing Officer for a one-year term effective July 1, 2022 through June 30, 2023, State Ethics in good standing.
22. Vote to ratify the agreement with Mark Carron, employee of Capital Associates, Inc., as the only proposer, to fill a one-year contracted position as Redevelopment Authority Executive Director, contingent on background check and ethics training and allow the Town Manager to sign any related documents.
23. Vote to ratify the agreement with Massachusetts Department of Transportation (MassDOT) for Shared Streets funding in the amount of \$49,544.00 to purchase snow removal equipment on pedestrian ways and allow the Town Manager to sign any related documents.

24. Vote to approve applying for the Parkland Acquisitions and Renovations for Communities (PARC) Grant Program to acquire 76 Central Street and construct a pocket park to be reimbursed up to \$175,000.00 or 70%, consistent with the Urban Renewal Plan and allow the Town Manager to sign any related documents.
25. Vote to approve the Community Center Transfer Request of \$130.45 from account #001549-543000 M&I Building to account #001549-523000 Water/Sewer to cover Water/Sewer Account allow the Town Manager to sign all related documents.
26. Ordered: that the authorized, unused balances of loan orders of the Town Council are hereby rescinded:

Amount	Purpose	Date of Passage
\$225,000.00	Sewer Generator Transfer Switch	June 15, 2015
\$350,000.00	Water Engineering Low Storage Tank	June 15, 2015
\$1,910,900.00	Construction of Bio-Tower System	June 20, 2016
\$6,000,000.00	Town of Charlton Water Mains	May 1, 2017
\$99.00	Electrical Upgrades at WWTP	June 25, 2018
\$1,000,000.00	Main St. Water Main Replacement	May 28, 2020

2/3 Vote Required

27. Vote to appropriate \$139,148.38 Free Cash to the Stabilization fund #0840.
28. Vote to appropriate \$350,000.00 from Free Cash to the Other Post- Employment Benefits (OPEB) Trust Fund project #83600.
29. Vote to appropriate \$30,637.62 from Free Cash to the DPW Pollution Abatement Project #0335 to fund amendment #17 with Gannett Fleming for engineering and environmental services.
30. Vote to appropriate \$422,884.66 from Water Retained Earnings to the Water Stabilization Fund #0845.
31. Amendments to Southbridge Zoning Map to change the following
 - a. Changing 333 East Main Street through 505 East Main Street from Manufacturing to General Business.
 - b. Changing 1, 6, and 28 Sanderdale Road and Map 44, Lot 17 from Manufacturing to General Business.
 - c. Changing 23, 27, 31, and 35 Golf Street from Manufacturing to R2.
 - d. Changing 39 Old Wood Stock Road from Manufacturing to R2.
 - e. Changing 70, 78 Jennison Street from Office Research to R2.
 - f. Changing Map 44, Lot 29, and 37 (Kingsley Street) from Office Research to R2.
 - g. Changing 72 Douty Street, and Map 44, Lots 47, 55, and 56 (Douty Street) from Office Research to Manufacturing.
 - h. Changing 66, 73, 94, 105, 121, 126, 134, and 234 Ashland Avenue from Office Research to Manufacturing.

First Reading 05/09/2022
Second Reading 05/23/2022
Third Reading 06/06/2022

32. Vote to accept the amendments to Southbridge Zoning Map.
33. Discuss/Review the Town Managers Performance Evaluation and Goals and Objectives scoring packet.
34. Councilors Forum
35. Discussion of next meeting date – Monday, June 27, 2022 - 7:00 PM.
36. Adjourn

Note: The items listed, which may be discussed at the meeting, are those reasonably anticipated by the Chair. Not all items listed may, in fact, be discussed, and other items not listed may also be brought up for discussion to the extent permitted by law.

(Agenda reviewed and approved by Council Chair, J. Daniel 6/2/2022)