

Fire Station Building Committee Meeting

Wednesday, February 2, 2022

Meeting Minutes

Date: February 2, 2022

Time: 4:30 PM

Location: Virtual- <https://globalgotomeeting.com/join/896377229>

1. Meeting Called to Order – 16:30
2. Roll Call
Present- J. Jovan (Chair), J. Hulyk, J. Mathieu, M. Julian, D. Langevin, J. Szugda (1635) Excused- M. Langevin Other- Town Manager McCall, T. MacDonald, R. Pomroy, M. Mckeon, K. Mercy, D. McKinley, P. Normandin, S. Lee
3. **Motion to accept the minutes of January 19, 2022, Fire Station Building Committee Meeting.**
Motion- D. Langevin.
Second- J. Mathieu
Vote- Mathieu, Hulyk, Jovan, J. Szugda, D. Langevin Abstain- M. Julian
4. R. Pomroy opened stating the appraisals were completed and we are awaiting the reports. The environmental site assessments will be completed by noon on Saturday the 5th. J. Hulyk discussed contact issues with Tighe and Bond contact. R. Pomroy stated he would reach out and that the cash flow sheet had been completed and distributed. He stated he anticipated an invoice from Kaestle Boos then went on to discuss the specific line items and that the design contingency was not cash to use but allowance for unknowns early in the project. R. Pomroy also added a third-party estimator as a recommendation. M. McCall stated he would meet with the accountant and the treasurer to discuss bond anticipations. Jovan asked where the bills/invoices are to go. T. MacDonald stated they would go through Pomroy to be vetted then they would produce and approved invoice sheet. R. Pomroy stated they would recommend approving payment and provide a payment application schedule. P. Normandin stated the invoices could go through the FD if needed. R. Pomroy asked for a warrant schedule for the Town. M. McKeon stated they were eager to get to work and had prepared some concept drawings for discussion concentrating more expensive materials in critical locations while substituting lower cost materials in less crucial areas. A lengthy discussion with Hulyk and McKinley over the traffic flow on the property as well as the use retaining walls on the Snow Street side ensued. Normandin discussed the radio testing done on the site stating no external tower needed and simple antennas and microwaves could be placed on the training tower. He continued to discuss the possibility of solar on the building. KBA offered that the roofs of these buildings must be solar ready by code and south by west facing. Hulyk discussed natural light windows in the bays and EOC area have been described by other departments as difficult to clean and maintain. J. Mathieu also showed concern of traffic flow on the property. M. McKeon stated this starting design was seeking to

get the biggest bang for the buck. M. McCall stated he had received informational requests and concerns from a citizen about the flood plain and impact of a catastrophic failure of Westville Dam. He was looking for all to review and have a collective response. M. McCall also discussed a councilor asking about an environmental impact study and whether or not it was a confusion of terms. Both R. Pomroy and M. McKeon stated the project would not trigger an impact study, but a phase II environmental site assessment was likely.

5. **Motion-** to Adjourn made by J. Szugda at 17:37
 - a. Second- D. Langevin
 - b. **Vote-** Unanimous of those present.
 - c. February 16, 2022, at 16:30, virtual next meeting date.