

**A JOINT MEETING OF THE PLANNING & DEVELOPMENT
SUBCOMMITTEE AND TOWN COUNCIL
THURSDAY, MARCH 17, 2022 – 6:00 PM
VETERANS ROOM**

Minutes

Subcommittee Members in Attendance: Committee Chairman David Adams, Clr Daou and Ctz Mbr LaRochelle

Subcommittee Members Excused: Ctz Mbr Bernardone

Subcommittee Members Absent: Clr Lazo

Others: TM Michael McCall, Clr Daniel, Mark Carron and Peg Dean

Documents:

-Draft Meeting Minutes from March 17, 2022

-CDBG FY21 Memo

-Approved Pursuing Complete Streets Tier 2 Technical Assistance

-MOTT Destination Development Capital Grant

6:00 PM meeting called to order

1. Roll Call

2. Consider and accept Planning and Development Meeting Minutes of March 3, 2022.

Motion Ctz Mbr LaRochelle, Seconded by Clr Daou, 2-0-1.

3. Review/discuss whether to recommend Town Council accept the Community Development Block Grant (CDBG) Mini-Entitlement (ME) FY21 CDBG grant award for \$825,000 to resurface Crane Street to River Street, fund lighting and security at McCann Fields, code enforcement positions, and administrative expenses and allow the Town Manager to sign all related documents.

Motion Clr Daou, Seconded by Ctz Mbr LaRochelle, 3-0-0.

Ms. Dean briefly stated this item was technical motion because of past history with the subcommittee. Funds will cover code enforcement officers, both health and building inspector. It will also pay for work at McCann field and infrastructure project on River and Crane St. Ctz Mbr LaRochelle asked if this was paying for more inspectors, Ms. Dean responded it was not and went over history of the inspectors based on Casella contract which is advocating removing these inspector and placing them in actual town budget that may start as early as 2024. Clr Jovan asked if the one inspector had been filled, Ms. Dean stated it had not. Clr Adams as if Ms. Dean could place the funds breakdown in the Town Council packets for the new Councilors so they are aware of it.

4. Review/discuss whether to recommend Town Council raise \$80,000 in ARPA funds to create a temporary contracted position for one year to act as the Redevelopment Authority Executive Director for the Economic Development and Planning Development under the direction of the CDBG/ Economic Development Coordinator to drive economic development in the downtown and take on special projects as directed.

Motion Clr Daou, Seconded Ctz Mbr LaRochelle, 3-0-0.

Ms. Dean started off if this motion was appropriate since an ARPA Ad Hoc Committee had been formed and may need to wait. Regardless, she felt that she may be at her max with a lot of grants and other work she is dealing with and thought that since downtown needs a lot of supervision this position was a great way to spend some of the ARPA funds while getting a lot of positive work in a much needed area. She provided an example of what she would be looking for that would be an aggressive approach downtown through a professional that could dedicate their time. Clr Adams noted it was not Ms. Deans fault for thinking this way with ARPA funds because she was not aware of the standing of ARPA funds. Clr Marketti felt it would be best for Ms. Dean to concentrate on downtown while hiring someone to do the other areas. Clr Daou asked if she had someone in mind or is there a requirement to post to the public, Ms. Dean stated she would have to post. Clr Jovan said he understood about using ARPA but also recommended the free cash to be used because of the possible delay in the Ad Hoc committee.

5. Adjourn

Motion by Clr Daniel, Seconded by Ctz Mbr LaRochelle, 3-0-0, 6:32 pm.

Respectfully submitted,
David Adams