

**BOARD OF ASSESSORS**  
**TOWN HALL**  
**41 ELM STREET**  
**SOUTHBRIDGE, MA 01550-2645**  
**508-764-5404**  
**508-764-5407 Fax**

**MONDAY THRU WEDNESDAY**  
**8:00 AM TO 4:00 PM**  
**THURSDAY**  
**8:00 AM TO 8:00 PM**  
**FRIDAY**  
**8:00 AM TO 12:00 PM**

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## **TOWN OF SOUTHBRIDGE**

### REQUEST FOR CERTIFIED ABUTTERS LIST

Map & Parcel Number of Lot Requiring abutters list: Map \_\_\_\_\_ - Block \_\_\_\_\_ - Lot 00001

Location of parcel \_\_\_\_\_

Record owner of subject lot: \_\_\_\_\_

Person requesting Abutters List: \_\_\_\_\_

#### DEPARTMENT REQUESTING ABUTTERS LIST

- \_\_\_\_\_ PLANNING BOARD (Special Permits)  
\_\_\_\_\_ ZONING BOARD OF APPEALS (Variance)  
\_\_\_\_\_ OTHER (Explain) Conservation / Liquor Board / etc

#### PLEASE INDICATE WHICH TYPE OF ABUTTERS LIST IS REQUIRED

- \_\_\_\_\_ Immediate Abutters  
\_\_\_\_\_ 300 Ft from subject parcel  
\_\_\_\_\_ 100 Ft from subject parcel  
\_\_\_\_\_ Other

Signature \_\_\_\_\_ Date: \_\_\_ / \_\_\_ / \_\_\_\_\_

Print name: \_\_\_\_\_

Phone # \_\_\_\_\_ Email: \_\_\_\_\_

Please note Certified Abutters List may take up to 10 days to process.  
Please make check payable to the "Town of Southbridge" and mail check and form to the Assessors' office, Southbridge

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#### FOR ASSESSORS USE ONLY

Date processed \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ \$25.00 fee paid on \_\_\_\_\_

By: \_\_\_\_\_ Cash or Check # \_\_\_\_\_

Reviewed by: \_\_\_\_\_